

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2011-12

I. Details of the Institution

1.1 Name of the Institution

GOBARDANGA HINDU COLLEGE

1.2 Address Line 1

P.O. - Khantura

Address Line 2

Dist. - 24-Parganas (North)

City/Town

Gobardanga

State

West Bengal

Pin Code

743 273

Institution e-mail address

gobhinducollegeday@gmail.com

Contact Nos.

03216 249210

Name of the Head of the Institution:

Dr. Gopinath Hait

Tel. No. with STD Code:

03216 276374

Mobile:

9433614355

Name of the IQAC Co-ordinator:

None

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/36/039 of dated 20-05-2005

1.5 Website address:

www.ghcollege.in

Web-link of the AQAR:

<http://www.ghcollege.in/GHC-AQAR2011-12.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/05/2007

1.8 Details of the program Accreditation by NAAC

- i. AQAR 2017-18
- ii. AQAR _____
- iii. AQAR _____
- iv. AQAR _____

1.9 Institutional Status

University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="University"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="NA"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="---"/>
2.3 No. of students	<input type="text" value="---"/>
2.4 No. of Management representatives	<input type="text" value="---"/>
2.5 No. of Alumni	<input type="text" value="---"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="---"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="---"/>
2.8 No. of other External Experts	<input type="text" value="---"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	<input type="text" value="00"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC was not active at that time, although the college authority has encouraged the following activities:

1. Proposal has been taken to open new UG courses (General) in Botany, Zoology, Geography, Computer Science, Music and Journalism & Mass Communication.
2. To improve the performance of the students Remedial classes have been started.
3. Special classes for Entry-in-service have been started in all departments.
4. Authority has encouraged the Teachers to involve in Research Activities.
5. Beautification Programmes e.g. gardening, painting, cleaning (to make the College plastic free zone) has been employed.
6. AISHE Report has been prepared and submitted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

As IQAC was inoperative at that time College Authority itself set up the goal and tried to reach it

Plan of Action	Achievements
Emphasis on Curricular Activities of Teachers.	Teachers have participated in Refresher/Orientation Courses.
Major and Minor Research Projects by the Teachers.	Teachers have submitted Minor Research projects to U.G.C.

Remedial teaching and special coaching classes for Entry-in-service.	Teachers have taken special classes to develop the performance of the students. Several students have been benefited.
Demand of the students & local people to introduce new subjects.	Applications for introducing new subjects (Botany, Zoology, Geography, Music, Journalism & Mass Communication) were submitted to the W.B.S.U. & has been sanctioned for the next session.
Encouragement for participating in extracurricular activities.	Our students participated in various cultural and sports competitions organized by university, different colleges and various organisations.
Action taken to encourage the students to take active part in NSS.	Students have been encouraged to take up NSS. Cadres have taken part in many Community Benefit Programmes.
Recruitment in the post of office staff.	The college authority has appointed 30 non-teaching staff in casual basis to run the office smoothly and has decided also to shoulder the financial burden for this purpose.
Increase in amenities and facility.	The process of renovation of the Library and Laboratory has been initiated. Computer facility has been provided to all the Departments and also to the Office.

* Attach the Academic Calendar of the year as Annexure.

ANNEXURE – I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Governing Body

Provide the details of the action taken

Uploading of the AQAR in the College website has been approved the Governing Body of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	01	00	01	00
UG	13	00	01	00
PG Diploma	01	00	01	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	03	00	03	00
Others (Netaji Subhas Open University)	PG	11	00	00
	UG	05		
Total	34	00	06	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	NA
Annual	33

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College follows the revision or update of syllabi prescribed by West Bengal State University for time to time. Only the Teachers of the Bengali Department have the scope to update the syllabus of PG programme regularly.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	49	17	15	00	17

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others CWTT/PTT		Total	
R	V	R	V	R	V	R	V	R	V
00	18	00	00	00	00	00	00	00	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

G - 12

V - 00

T - 00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	06	05
Presented papers	05	12	01
Resource Persons	---	---	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college authority tries its best to maintain the transparency in the admission process at the beginning the academic session. All Heads of the departments and other staff whole heartedly assist to make the process a success. Reservation rules are maintained.

The system of Internal Assessment (periodical class tests) is the regular practice of different departments of the College. Continuous assessment of the students through class works has been conducted by all department.

Some department's holds also special classes after the test examination for the disadvantaged and interested students for better academic performances.

The process of showing evaluated papers to students have been adopted by the College to overcome the shortcoming of their answer scripts.

The teachers get regular feedback from the students and make necessary changes in the time-table.

College has also provided overhead projectors, maps, charts, models, computers etc. to encourage the faculty to adopt new and innovative approaches for class room teaching.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As our College is an affiliated college, it maintains the traditional examination system. For any radical reformation in examination system, a prior permission from the University is required.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS - 08

F - 00

CDW - 01

2.10 Average percentage of attendance of students

75% of attendance is mandatory to appear in the University Examinations. However, sometimes students with less percentage are allowed to appear in the University examinations on providing satisfactory reasons for their absence.

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG-Bengali	19	-	68.42	31.58	-	100.00
UG-Bengali Hons.	165	-	-	76.97	18.18	95.15
UG-English Hons.	49	-	-	16.33	34.69	51.02
UG-Sanskrit Hons.	68	-	-	48.53	26.47	75.00
UG-Physics Hons.	12	-	25.00	50.00	-	75.00
UG-Mathematics Hons.	21	-	33.33	47.62	-	80.95
UG-Chemistry Hons.	3	-	-	66.67	-	66.67
UG-Economics Hons.	1	-	-	-	-	-
UG-History Hons.	71	-	-	49.30	38.03	87.32
UG-Pol. Science Hons.	13	-	-	38.46	46.15	84.62
UG-Education Hons.	34	-	-	55.88	8.82	64.71
UG-Philosophy Hons.	23	-	-	65.22	-	65.22
UG-B.A. General	548	-	-	5.47	72.63	78.10
UG-B.Sc. General	20	-	20.00	55.00	25.00	100.00
UG- B.Com. Hons.	2	-	-	-	-	-
UG-B.Com. General	1	-	-	100.00	-	100.00
UG-B.Ed.	100	-	78.00	22.00	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- To ensure academic environment and to improve the quality of education Academic sub-committee advised to all Departments to take the three necessary measures:
 - 1) All Departments follow monthly plan for conduct of theory and practical classes.
 - 2) Monthly report regarding coverage of syllabus during a particular month should be discussed in the monthly Departmental meeting. In case where syllabus was not covered as per schedule proper steps should be taken.
 - 3) At the end of the session all the Departmental Heads submit their views to the Principal through the Academic sub-committee.
- Academic sub-committee proposes to appoint Guest teachers in the vacant post of various subjects.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	04
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	05	00	39
Technical Staff	08	00	00	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The College Authority inspired all the Teachers:

- To promote Research activities through Minor and Major Projects.
- To publish books and articles in reputed Journals.
- To present papers in national and international seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	03	---
Outlay in Rs. Lakhs	3.72	2.60	4.11	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16		
Non-Peer Review Journals			02
e-Journals			
Conference proceedings	05	02	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2009-2011 2010-1012 2011-2013	UGC	10.43	3.87

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	2011-2012	CSIR	0.40	0.40
Total			10.83	4.27

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---		---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="04"/>	Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- College class room cleaning on 17/12/2011.
- College campus cleaning (both inside and outside) on 23/12/2011.
- N.S.S. special campaign programme in Raghunathpur (Ward No. 11), Gobardanga from 24/12/2011 to 31/12/2011.
- Awareness Programme on HIV/AIDS and Thalassemia.
- Organisation of Blood-Donation Camp.
- Maintenance of college garden throughout the year.
- Cleaning programme of station area.
- Forest week observation and Plantation of Trees.
- A programme to celebrate birth anniversary of Dr. B.R. Ambedkar to promote national integration and harmony.
- Programme on Protection of child rights.
- Celebration of World Environment Day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.91 acres	-	-	-
Class rooms	34	-	-	34
Laboratories	02	03	-	05
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01		-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	7.8 lakhs		-	-
Others	-	-	-	-

4.2 Computerization of administration and library

The College has planned to computerize the Library and the administration process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	27517	2,90,020	920	98,198	28437	3,88,218
Reference Books	563		185		748	
e-Books	Nil					
Journals	Nil					
e-Journals	Nil					
Digital Database	Nil					
CD & Video	Nil					
Others (specify) Magazines					23	920

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	01	01	---	---	01	---	---
Added	06	---	---	---	---	---	---	---
Total	31	01	01	---	---	01	---	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No such training programmes were undertaken by the College, but the college has planned to provide internet facility to all departments, libraries and also to office. Now internet facility is available only in Principal's Room.

4.6 Amount spent on maintenance in lakhs :

i) ICT	7.88
ii) Campus Infrastructure and facilities	4.26
iii) Equipments	7.80
iv) Others	15.35
Total :	35.29

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As per the advice of Academic sub-committee, tutorial classes are held for special support provided to students who are at risk of failure and drop out. Normally two classes per week are held as tutorial class for a subject. The said students are advised informally by the teachers.

5.2 Efforts made by the institution for tracking the progression

- Regular monitoring the students (Hons.)
- Regular feedback from students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
7576	49	00	00

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	3912	51.30		3713	48.70

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3225	2495	33	480	00	6233	3981	2937	40	667	00	7625

Demand ratio 1:3

Dropout % 24.80%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a UGC approved “Coaching Classes for Entry in Service” Unit. This unit arranges coaching classes for students for Bank, SSC, PSC, RAIL, and Other competitive examination etc.

Departmental teachers help students in their preparation for School Service Commission by giving coaching, notes, suggestions and tips. They also offer precious advice to the examinees for faring well in the Interview.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The College has a special cell for student counselling and career guidance, which addresses particularly this important area.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	45	04	No information

5.8 Details of gender sensitization programmes

No such programme has been undertaken during this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	266	11,77,200/-
Financial support from other sources	04	13,400/-
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The Student Union made the college authority aware of their grievance regarding the non-availability of Bio-subject combination in Science. In response to their demand College Authority approached to the University for the opening of new subjects. After the inspection University gave the necessary permission to open new UG courses (General) in Botany, Zoology, Geography, Music and Journalism & Mass Communication from the next session.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The College aims to educate the common masses and to enlighten the area with the concept of the best cultural tradition of our country. Its rural location supports the cause of socially and economically backward students based upon a firm foundation of humanitarian world view.

Mission:

Expansion of modern scientific education system along with value oriented curriculum and to provide philosophic view of life.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As the College follows the Syllabus of West Bengal State University there is little scope of internal curricular designing, though the teachers actively participated in the Syllabus revision programme. However every department has its own module to run and complete the syllabus.
- Bengali PG department has the scope to plan their own Syllabus.

6.3.2 Teaching and Learning

- The college brings out an academic calendar at the beginning of session.
- The teachers of most departments make use of chart, model, graphs, diagrams, notes, model questions, projector, overhead projector, black board, computer, reference books etc.

6.3.3 Examination and Evaluation

- Internal class tests are regularly conducted to evaluate the students.
- Before the students appear at Part-I/II/III University Examinations, they have to sit for preparatory examination held by the college.
- Question paper setting of Test examination is done according to the norms of University.
- The answer scripts of such tests are shown to the students to overcome their shortfalls.

6.3.4 Research and Development

- Faculties have undertaken proposals for Major/Minor Research Projects from the D.S.T./U.G.C. respectively.
- Full autonomy is given to the Principal investigators for smooth conduct of the research project.
- Funds sanctioned by the different agencies are released without delay as and when required by the researcher.
- As per decision of the Authority, initiative has been taken to construct a new building from the College fund.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Central library is partly computerized.
- All the departments has its own library.
- Some of the Departmental libraries are maintained by their students.
- Internet facility is available in Principal's Room. Authority has the plan to extend the provision in each department.
- More space and instruments have to provide in Physics and Chemistry laboratories.

6.3.6 Human Resource Management

- Attendance Records and Leave Registrar of the teaching and non-teaching staff are maintained.
- Meetings of various committees for academic and administrative purposes are held regularly.
- Regular notification of different activities is circulated.
- Faculty members are inspired to undertake Minor and Major Research projects.
- For the management of the students' affair, the college has a Students' Union, whose elections are held annually as per University Statutes.
- The Teachers' Council and the Non-Teaching Staff Association look after the affairs of the teaching and non-teaching staff respectively.
- Above all, there is a Governing Body that manages and develops the total human resource of the college.
- Entirely Ragging-free academic environment has been ensured.
- The students of NSS unit of the college have participated in door-to-door campaign programme regarding public health issues especially on Thalassemia and HIV.

6.3.7 Faculty and Staff recruitment

- A number of Teaching posts (18) are lying vacant in our college. These need to be filled up by suitable candidates from the West Bengal College Service Commission, West Bengal.
- To overcome the situation College authority have appointed 12 Guest Teachers.
- For the same reason 42 non-teaching staff have been appointed to run the Office smoothly.

6.3.8 Industry Interaction / Collaboration

NO

6.3.9 Admission of Students

- Completely merit-based admission system has been adopted. Admission committee prepares norms under the guidance of University and completes the process of students' admission by preparing the merit list maintaining the Govt. rules of the State regarding reservations.
- All information is properly communicated to stake holder through some local cable networks.
- Selection list of students is prominently displayed on the notice board of the College.
- The College gives prospectus at the time of admission to students from where students know the information about fees structure, student support, etc.
- The students are selected for admission strictly on the basis of merit.

6.4 Welfare schemes for

Teaching	Group insurance, Staff Credit Co-Operative Society, Staff Benefit Fund, Provident Fund, Festival Advance.
Non teaching	
Students	Students' Health Home, Government Scholarships, Free Studentship.

5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NA	YES	Academic Committee
Administrative	NO	NA	YES	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

- West Bengal State University holds and declares the results of UG courses; hence the college has no control over the date of publication of results.
- The College takes care to publish the results of college examinations and PG courses.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Due to Court injunction Alumni Association is non-functional.
- Foundation Day and Independence Day were observed by Alumni Association.
- All the departments are in touch with some their ex-students and when they come to the College, they share their experience in respective fields.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institution always emphasizes on the necessity of keeping the campus totally plastic free and making the surroundings completely clean. For this purpose trees are planted every year & students are inspired to take part in this programme.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. College has got the necessary University approval to open new UG courses (General) in Botany, Zoology, Geography, Music and Journalism & Mass Communication from the next session. For this purpose College Authority arranged interview to appoint new Guest lecturers in those respective subjects. Developing of new laboratories for those subjects are under process.
2. To improve the performance of the students Remedial classes have been started.
3. Special classes for Entry-in-service also have been started in all departments.
4. Teachers are applied to the U.G.C. for the Minor Research Project Grant.
5. The students of NSS took part in College Cleaning and Beautification Programmes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. To make the whole campus plastic free zone.
2. Research work under Minor research projects.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The Institution always emphasizes on the necessity of keeping the campus totally pollution-free and making the surroundings completely clean.
- Particular attention is given to keep the college campus plastic-free.
- Forest week observation and Plantation of Trees.
- Celebration of World Environment Day.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

➤ **Strengths:**

- Sufficient number of willing students.
- The college offers wide range of subject combinations in Arts.
- Good Student-Teacher relationship and their interactions outside classroom.
- Co-operation and co-ordination between different Bodies. Conducive work environment.
- Research efforts and subsequent output has always been the strength of the teachers.
- Ample amount of vacant land.

➤ **Weakness:**

- Insufficient number of teaching and administrative staff.
- Inadequate number of Rooms and Buildings.
- Most of the students are of First-Generation.
- Too much dropout of student.

➤ **Opportunities:**

- Scope for all round development for first generation students with basic human values.
- CAS requirements enhances efficiency of teachers.

➤ **Threats:**

- Less opportunities for job prospects in the curriculum.

➤ **Challenges:**

- Keeping student focoused for taking higher studies.

❖ **To prepare our student physically, mentally, morally, intellectually and socially to live in the world today.**

8. Plans of institution for next year

Though IQAC was not active at that time, the college authority made the following plans to make them success:

1. The College Authority focuses on continuous up-gradation of academic environment of the college.
2. To increase the number of Teaching days.
3. To open new UG courses (General) in Anthropology as per student demand.
4. To review the academic performance of all departments and to improve overall teaching learning method.
5. To continue the Remedial classes and Special classes for Entry-in-service.
6. To inspire the Teachers to undertake Minor/Major Research projects.
7. To make the College totally plastic free zone.
8. To start the construction of boundary wall of the College.
9. To develop proper laboratories for the newly introduced subjects.

Name Dr. Pinaky Sett



Signature of the Coordinator, IQAC

Name Dr. Hare Krishna Mandal



Signature of the Chairperson, IQAC

Month	Events
JULY	a) University Exams. of Part-I. b) Admission of Part-I & Commencement of Classes. c) Annual Fresher's Meet. d) Banomahatsob. e) Tagore's Day of Dismissal.
AUGUST	a) Probationary Admission of Part-III & Commencement of Classes. b) Celebration of Independence Day.
SEPTEMBER	a) Celebration of Teachers' Day. b) Probationary Admission of Part-II & Commencement of Classes.
OCTOBER	a) Celebration of Gandhi Birthday. b) Departmental Excursion. c) Puja Vacation.
NOVEMBER	a) N.S.S. Camp/Activities. b) Celebration of College Foundation Day.
DECEMBER	a) Guardian Teacher Meeting (concern with each Department). b) Annual Sports. c) Inter class tournament. d) Student, Non-teaching & Teaching Match. e) Educational Tour (one day)/Picnic.
JANUARY	a) Part-III Test Exams. b) Blood Donation Camp. c) Election of Students' Union. d) Celebration of Republic Day.
FEBRUARY	a) Part-II Test Exams. b) Publication of Result of Part-III Test Exams. c) Filling up of Part-III University Forms. d) Celebration of Matribhasa Dibas. e) Observation of University Foudation Day.
MARCH	a) Part-I Test Exams. b) Publication of result of Part-II Test Exams. c) Filling up of Part-II University Forms. d) Special Classes for Part-III. e) Remedial Classes. f) Classes for Entry in Service.

APRIL	<ul style="list-style-type: none"> a) University Exams. of Part-III. b) Publication of result of Part-I Test Exams. c) Filling up of Part-I University Forms. d) Special Classes for Part-II. e) Remedial Classes. f) Classes for Entry in Service.
MAY	<ul style="list-style-type: none"> a) University Exams. of Part-III. b) Special Classes for Part-I. c) Celebration of Rabindra Jayanti.
JUNE	<ul style="list-style-type: none"> a) University Exams. of Part-II. b) Summer Recess.